**College Council Meeting**

**minutes**

**March 17, 2022**

**3:15 - 5:00 PM**

<https://santarosa-edu.zoom.us/j/99974452955>

**COMMITTEE FUNCTION:**

The College Council is the highest policy recommending body in the District. The Council must involve and utilize the opinion of all constituent groups. Given the Council's position in the governance structure, the specific areas of responsibility can be delineated as follows:

1. College Council is responsible for the review and supervision of all District committee systems.
2. The Council serves as the final "review" body for all policy recommendations emanating from District committees.
3. The Council remains the highest policy articulation group for the District, and therefore must insure that all District constituencies have had adequate participation in the formation of policy issues.
4. College Council will review District plans with an eye to identifying aspects of the plans that have implications for policy, procedures and/or committee charges. The purpose of this review will be to ensure that appropriate conversations have taken place between initiators/authors of the plans and the constituent group(s) or District personnel responsible for the policy, procedure and/or committee charges.

Ad hoc study groups or task forces, with appropriate constituent participation, may be formed by College Council when topics fall outside the range of the existing committee structure or involve multiple constituent groups.

**Present**: Laura Aspinall, Li Collier for Pedro Avila, Anne Donegan, Gene Durand, Kate Jolley, Sean Martin, Jane Saldaña-Talley, Sandy Sigala, Delashay Carmona-Benson, Julie Thompson, Debbie Weatherly, Nancy Persons, (M Lowry Reed - notetaker)

**Absent:** Pedro Avila, Ally Lubas

# REVIEW of AGENDA

Gene and Sandy will need to leave early. Their agenda items will be discussed first.

# ANNOUNCEMENTS/INFORMATION

Ally Lubas is no longer part of the SGA, to be replaced by Elizabeth Cole

**APPROVAL OF MINUTES**

1. March 3, 2022 Meeting Minutes –approved

# COUNCIL ORGANIZATION

1. April retreats
   1. Dates and times
2. Tuesday, April 5, 12 – 5 Break 2:00-2:30
3. Thursday, April 7, 12 – 5
   1. Goals and homework

A reminder of the brief break on April 5th from 2:00-2:30.

Committee agrees to send out Formstack with list of questions to committee leaders by Friday, March 18th. Julie types up questions for feedback and input.

**BOARD POLICY/ADMINISTRATIVE PROCEDURES – DISCUSSION AND POSSIBLE ACTION**

1. Accreditation-related BP/AP updates – Vice Presidents ([Teams](https://srjc.sharepoint.com/:x:/s/CollegeCouncil/ETpDUWoHaD5Dna1L3v0tE1EB5ExDZ2CZeJvZUQu39sBGyA?e=5JdWFd))

This item wasn’t addressed as committee used time to discuss and prepare council questionnaire for distribution.

1. Change 4.3.2b/P to AP 7211.1 – Academic Senate Equivalency Committee – Gene Durand

The equivalency committee made a recommendation regarding increasing the number of committee members in two different categories, one additional associate faculty member and one additional educational administrator.

Transitioning over to the new template, changing name and title.

FSA is contained in the contract and it will be a hyperlink so that there's only one source document, with the most current language.

Jane requests Gene sends copies to the group for review via email so people can take a look at it in advance.

1. BP 7200 – Gene Durand

Gene presented and discussed BP 7200. Sean and Julie pointed out the need for more time to review this document.

**GOVERNANCE - DISCUSSION AND POSSIBLE ACTION**

1. Strategic Enrollment Management Committee (backup attached) – Pedro Avila

Kate J. reporting for Pedro A.

February 28, Planning and Budget Council put forward a request to create a strategic enrollment management work group that would get together and to develop an enrollment management plan that will provide strategies for the district to return to 17,500 FTS also identify strategies and initiatives to attract, retain and support students to meet their goals. This would be a sub workgroup making recommendations to PBC.

Questions about the structure, committee members, etc. Kate J. would like Pedro A. to discuss this in further details at a later meeting.

Discussion on realignment of committees. The PRPP Coordinating Committee was brought up as an example. It needs to be officially aligned with PBC.

**PENDING/FUTURE ITEMS -** [**Teams**](https://srjc.sharepoint.com/:f:/s/CollegeCouncil/Epa0Um5vK6xBgeCkY0x3k50BejcgYlaq-m2tsr1u7Mtz9A?e=2RvVQd)

**College Council Meetings for 2021-2022**

All meetings are on the 1st and 3rd Thursdays of the month at 3:15 p.m. Agendas will be distributed electronically before each meeting. If you have agenda items that you plan to bring forward, please contact Jane Saldaña-Talley and Julie Thompson (cc: Karolina Nazario).

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| **Fall 2021** | **Spring 2022** |
| ~~Thursday, September 2~~~~nd~~ | ~~Thursday, January 20~~~~th~~ |
| ~~Thursday, September 16~~~~th~~ | ~~Thursday, February 3~~~~rd~~ |
| ~~Thursday, October 7th~~ (cancelled) | ~~Thursday, February 17~~~~th~~– PDA Day |
| ~~Thursday, October 21~~~~st~~ | ~~Thursday, March 3~~~~rd~~ |
| ~~Thursday, November 4~~~~th~~ | ~~Thursday, March 17~~~~th~~ |
| ~~Thursday, November 18~~~~th~~ | Shared Governance Retreats:  April 5th (12:00 – 5:00; Break 2:00-2:30) and  April 7th (12:00 – 5:00) |
| ~~Thursday, December 2~~~~nd~~ | Thursday, April 7th |
| ~~Thursday, December 16~~~~th~~ | Thursday, April 21st |
|  | May 5th – Faculty Recognition Awards |
|  | Thursday, May 19th |

**Committee Membership for 2021-2022**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Type | Name | Type |
| Jane Saldaña-Talley | A | Laura Aspinall | F |
| Pedro Avila | A | Anne Donegan | F |
| Gene Durand | A | Debbie Weatherly | C |
| Kate Jolley | A | Sandy Sigala | C |
| Sean Martin | F-AFA | Delashay Carmona-Benson | S |
| Julie Thompson | F | Ally Lubas | S |